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| CM/ECF User's Guide Part 2 US Bankruptcy Court, Southern District of Iowa | Chapter |
| | Processing New Cases |
| | Section |
| | Adversary – Answer to Counterclaim |

Docket**Answer to Counterclaim**

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| STEP 1 | Select Adversary |
| STEP 2 | Select Answers |
| STEP 3 | Select complaint, 3 rd , cross, counter |
| STEP 4 | Enter Adversary Case Number |
| STEP 5 | Check if joint filing with another attorney |
| STEP 6 | Select Party Filer |
| STEP 7 | Relate to Counterclaim |
| STEP 8 | Browse, locate, review and attach your PDF document (Include the Certificate of Service as part of the Answer to Counterclaim PDF document.) |
| STEP 9 | DO NOT select: This filing includes a Counterclaim, 3 rd Party Complaint or Crossclaim |
| STEP 10 | Review Docket Text |
| STEP 11 | Submit if accurate |
| STEP 12 | Back up if changes required |
| STEP 13 | Review Notice of Electronic Filing |

SAMPLE DOCKET TEXT

Docket Text: Final Text

Answer to Counterclaim Filed by Norwest Bank. (Jackson, Alan)

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